REDFORD UNION SCHOOLS
POSITION OPENING
March 3, 2020

POSITION: Virtual Learning Teacher – Innovative Learning Center
EFFECTIVE: Immediately
LOCATION: Keeler Building
SUPERVISOR: Director of Innovative Learning Center

JOB SUMMARY:

The Virtual Learning Teacher is the mentor teacher of record for students in grades 6 through 12 in the District Alternative Education Virtual Learning Program. The teacher assists students online and in person at the Virtual Learning Center.

QUALIFICATIONS:

- Valid Michigan Teaching Certificate for Grades 6 through 12
- Experience and proficiency in using technology platforms including Google Documents
- Ability to work positively with at-risk students and their families
- Ability to work flexible hours preferred
- Ability to meet expectations for good attendance

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Provide online learning and have knowledge of multiple subject matters
- Provide personal instruction based on the online learning platform
- Monitor students' progress and ensure students have access to needed technology
- Mentor students and have knowledge of multiple subject matters
- Cultivate positive relationships with students
- Identify and address students' social, emotional, and behavioral learning needs and barriers
- Monitor and analyze student data from assessments to enriched instruction
- Maintain appropriate records
- Develop student progress reports in the assigned area(s).
- Develop a working relationship and positive rapport with students' parents/guardians
- Participate in professional development opportunities
- Good attendance
- Perform other related duties as assigned

SALARY/BENEFITS: Salary based on qualifications and experience
Full benefit package

APPLICATION DEADLINE: Open Until Filled

APPLICATION PROCEDURE: Send Letter of Interest/Resume to:
Debbie Dahlman
Human Resources Coordinator
dahlmad@redfordu.k12.mi.us

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