

How To Access Gmail and Google Classroom for Students

For Computers:

1. Go to www.gmail.com
2. Enter in your login and password.
3. There should be invites from your 6 teachers to their Google Classrooms (GC) in your email inbox.
4. Open each email separately and there will be a “Join” button to click on.
5. Once you have joined, click on the “waffle” Icon in the upper right-hand corner of your browser.
6. Find Google Classroom in the Icon Menu and click on it.
7. Once in, you will be able to see all your classes.
8. To enter a class just click on it.
9. Once in your class, your teacher will have instructions on how their class will work.



For Phones:

1. Same as for computers but you will have to download the GC app and the Gmail app.
2. It is also recommended that you download the Google Docs app.



If you did not receive an invite in your Gmail mailbox. Call/text or email your teachers (their Google Voice phone numbers are included in this packet) and they will send you a class code you can enter in GC to enroll without an invite.

If you have any other technical issues do not hesitate to call/text or email staff or the office during the school day.