

REGULAR MEETING MINUTES – BOARD OF EDUCATION
 REDFORD UNION SCHOOLS, DISTRICT NO. 1
 February 12, 2018

Amended

Regular Meeting
 2/12/2018

A Regular meeting of the Redford Union Board of Education was held February 12, 2018, at the Board of Education Administrative Offices, 17715 Brady Street, Redford Township, Michigan, 48240. President Kurland called the meeting to order at 7:30 PM.

Call to Order

Present: Caloia, Doby, Graham, Gubachy, Kurland, and Pridemore
 Absent: Isabell

Roll Call

The Pledge of Allegiance was recited.

Pledge of Allegiance

None

Call to the Audience
 On Agenda Items

President Kurland asked everyone to please place their cell phones on silent or vibrate.

President's Remarks

Superintendent Shivers mentioned the district's robocall that was sent out on Sunday, February 11, 2018, reminding families and staff of healthy practices during the flu and other sickness. She also reminded the audience of the Centers for Disease Control (CDC) information on the district's website and Facebook.

Superintendent's
 Remarks

The Partnership Council meeting is Wednesday, February 14, 2018, at 11:30 AM at the Redford Township Library, and she welcomed people from the community. The Author of "Socco" the Sock Monster (Heath Boston) will attend the meeting.

There is a current Sock Drive (community service project) which is in preparation for Friday, February 23, 2018, when the Author Heath Boston will be reading his book at MacGowan Elementary on February 23rd at 9:00 AM and Beech Elementary at 1:00 PM. Both schools will have a crazy sock day. The community and staff have been asked to bring a donation of new socks to those that are in need. The Township Library and the Township Community Center are also drop-off points for the sock drive.

Superintendent Shivers said that the Assist Superintendent of Human Resources Ron Ward was out sick, but he would be joining the board meeting via phone for his portion of the meeting.

Regular Board Meeting: 2/12/18

It was moved by Member Pridemore, seconded by Member Caloia to adopt the agenda of February 12, 2018, Regular Board Meeting as amended.

Adoption of
Agenda as presented

Yes: 6 No: 0 Motion: Carried

Assist Supt of Business Services Greg McIntyre said the district has over 1,200 ridership and 46 % of those riders are at the elementary level. About 100,000 miles are logged each year for transporting students.

Presentations
Durham Bus Tracker
App, presented by
Chuck Martin, Director
of Facilities and
Transportation and
Melanie Hamilton,
Durham Ops,
Supervisor

Chuck Martin, Director of Facilities and Transportation and Melanie Hamilton, Durham Ops, Supervisor gave a presentation on “Durham Bus Tracker App” to the Board.

Mr. Martin said that Ms. Hamilton and her team has been doing a wonderful job getting the district’s students to and from school safely, year after year.

A PowerPoint presentation was shown.

Mr. Martin said that the app brings a sense of comfort, visibility and a piece of mind knowing the location of the kids on the buses. The app is free to the parents, guardians, and Redford Union Schools. The app is courtesy of Durham. Multiple bus routes can be tracked at one time. The app works with iPhones, Androids, and web-based. The buses have GPS, and their locations are accurate within one minute.

The presentation continued.

Mr. Martin thanked two parents Mrs. Robinson (present) and Ms. Copeland for helping with the pilot program. He said both parents gave good feedback and good advice.

Questions were asked and answered.

A question was asked about how many buses can be reviewed at one time. Mr. Martin said he would find out and provide that information.

The Board thanked Mr. Martin and Ms. Hamilton for their presentation.

Assist Superintendent of Business Services, and Jennie Li, Director of Finance, presented the “Revised Budget” to the Board members.

Revised Budget,
presented by Assist
Superintendent of
Business Greg McIntyre
and Jennie Li, Director
of Finance

Mrs. Li said that the revised budget was a new request by the District’s External Auditors Yeo & Yeo and it also gave the Business Office an opportunity to present a mid-year review of the financials to the Board.

A PowerPoint presentation was shown.

There were questions and answers.

Member Caloia asked for the largest class size at Hilbert Middle School (excluding gym)? Superintendent Shivers said she would ask Principal Andy Christopherson.

The Board thanked Assist Supt McIntyre and Jennie Li for their presentation.

Member Doby said that revisiting the budget should be included in the Board Policy as opposed to Administrative procedures. She also said the Board should take responsibility.

Superintendent Shivers said that is has been added to the policy.

Assist Supt McIntyre added that the district received a Finding from the Audit and that this revisit was a reaction to that Finding. He also stated that this would not prevent them from getting other findings with the budget due to the way the law was written.

President Kurland noticed that the Resolution was not on the Agenda as an Action Item.

Treasurer Pridemore accepted the amendment to the Agenda, and Trustee Caloia supported the amendment. No objections. The Agenda was amended to add Action Item # 4: Revised Budget Resolution.

None.

Board Secretary
Communications

Assist Supt of Business Services McIntyre said they would be bringing the spending plan to the Board later.

Assistant
Superintendent of
Office of Business
Services
Greg McIntyre

Superintendent Shivers asked for an update on the security cameras.

The Technology Committee had a meeting on 2/12/18 that consisted of Assist Supt of Business Services Greg McIntyre, Board Secretary Pat Isabell, Assist Principal of RUHS Mike Humitz, RUHS Dean of Student/Head of Security Mike Taylor, Interim Director of Instructional Technology Kim Crenshaw, and All Covered Support Specialist Roland Bauman. Assist Supt McIntyre said about five people responded to the District's Request for Proposal (RFP) - Technology Consultant. The Tech Committee narrowed the selection down to two companies. The two companies presented to the committee on 2/12/18. The committee made their decision and will be bringing their recommendation to the Board at the March 12, 2018, Board Meeting.

There were questions and answers.

None.

Assistant
Superintendent of
Office of Human
Resources/Labor
Relations

Building / Facilities: None.

Administrative
Committee Reports

Personnel / Policy Committee: There will be a Personnel meeting before the March 12th Board meeting. Assist Supt Ward would give the Board an update on certain positions and a Fall forecast at the March 12, 2018, Regular Board Meeting.

Finance Committee: None.

Curriculum / Achievement Committee: None

It was moved by Member Gubachy, seconded by Member Caloia, to approve the consent agenda items as amended. The Consent Agenda consisted of the following:

Consent Agenda
as presented

Waive the reading and approve January 8, 2018, Regular Meeting minutes of the Redford Union Board of Education, as amended.

Regular Meeting
minutes of
January 8, 2018, as
amended

Waive the reading and approve January 22, 2018, Special Meeting minutes of the Redford Union Board of Education, as presented.

Special Meeting
minutes of
January 22, 2018, as
presented

Recommend payment of \$1,346,630.28 for checks dated 1/8/2018 to 2/2/2018.

Disposition of Checks
February 2, 2018

Approve electronic transfers for the month of January 2018 in the amount of \$2,381,970.63.

Electronic Transfers
January 2018

Approve NEW HIRE: CERTIFIED: request as listed below:

1. Amanda Vaghy/Resource Room Teacher/Effective 2/1/18

Amanda Vaghy

Approve LEAVE REQUESTS: as listed below:

1. Catherine Williams/Speech & Language Therapist/Effective 2/28/18

Catherine Williams

2. Tracy Jubenville/Teacher/Hilbert Middle School/Effective 1/29/18

Tracy Jubenville

Approve SEPARATIONS: requests as listed below:

1. Kevin Delpup/Band Teacher/High School/Middle School/Resignation/Effective 1/19/18

Kevin Delpup

2. Deleishia Haliburton-Collins/School Social Worker/Beech/Resignation/Effective 2/19/18

Deleishia Haliburton-
Collins

Yes: 6 No: 0 Motion: Carried as amended

Regular Board Meeting: 2/12/18

Superintendent Shivers gave a Data Review on the September 2017-January 2018 Attendance and Behavior Data.

Academic Highlights:
Data Review

Superintendent Shivers said everyone did not put information in MISTAR at the same time. The previous reports that were provided to the Board did not have all the information. She said that the entire leadership team had set data goals and the goals are tied to one of the areas that are being improved in their buildings. They now have common conversations about ensuring that the data is put in MISTAR at the same time.

All building administrators know that all information must be put into MISTAR by the end of the day on the first Monday of each month.

The District is almost ready to go with Schoolzilla. Once the district is up and running with Schoolzilla, Superintendent Shivers will be able to report to the Board the percent of students that are declining in suspensions and expulsions opposed to percentages.

Superintendent Shivers said that they would be done with NWEA by the March 12, 2018, Board meeting and she will work on the timing of providing the information to the Board.

There were questions, answers, and discussion.

Action Items

It was moved by Member Gubachy and seconded by Member Doby that the Board of Education at the recommendation of Assist Superintendent of Business Services Greg McIntyre, approve the Tierney Brothers Quote # 113918 for Beech Elementary School.

Tierney Brothers Quote

There were questions and answers.

Yes: 4 No: 0. Motion: Carried.

It was moved by Member Doby and seconded by Member Pridemore that the Board of Education approves Superintendent Shivers participation in the Harvard University's Graduate Education Women in Leadership Institute, March 4-6, 2018. The Board further approves the payment of registration and airline travel expenditures.

Women in Leadership
Institute

There were questions and answers.

Yes: 6 No: 0. Motion: Carried

It was moved by Member Gubachy and seconded by Member Caloia that the Board of Education adopts the amendments to Section 2000, 3000, and 7000 of the Board of Education Bylaws and Policies that were approved for first reading on January 22, 2018.

Board Bylaws and
Policies as Amended

Assist Superintendent Ward was conferenced in via phone and placed on speaker.

A handout was provided to the Board.

Discussion ensued, and there were questions and answers.

The following amendments were made:

Section 7003 – Gifts, Bequests, and Donations – Page 30 - change “\$250” to “\$500”.

Section 7005 - Public Complaint – Page 31 - change “shall” to “may.”

ROLL CALL

S. Caloia: Yes; C. Doby: Yes; T. Graham: Yes; L. Gubachy: Yes; P. Isabell: ABS;

J. Kurland: Yes; E. Pridemore: Yes Yes: 6 No: 0 Motion: Carried as Amended

It was moved by Member Doby and seconded by Member Caloia that the Board of Education at the recommendation of Assist Superintendent of Business Services Greg McIntyre, approve the Resolution for Adoption of the Updated Budget February 12, 2018.

Resolution for
Adoption of Updated
Budget

There were questions and answers.

Yes: 6 No: 0. Motion: Carried.

None.

Call to the Audience
on Agenda Items

Donkey Basketball is Friday, March 2, 2018 at 7:00 PM. The cost is \$6.00
Wrestling Meet, Wednesday, February 14, 2018, at 5:30 PM at RUHS.
RUHS Madrigal Chorale single soloists and all three ensembles qualified for State.

Board of Education
Communication/
Discussion

The Special Board Meeting for the Superintendent Expectations was rescheduled from March 5, 2018, to March 12, 2018, at 5:30 PM right before the Regular Board Meeting at 7:30 PM.

On March 12th before the start of the 7:30 PM Meeting, each Board member will have their photo taken for the Board Office and District website.

Discussion ensued. There were questions and answers.

Regular Board Meeting: 2/12/18

Tuesday, February 12, 2018 – Special Meeting (Student Appeal Hearing) – 6:00 PM
Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240
Monday, February 26, 2018 – Special Meeting (Bylaws and Policies) – 6:00 PM
Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240
Monday, March 12, 2018 – Special Meeting (Supt Expectations) – 5:30 PM
Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240
Monday, March 12, 2018 – Regular Meeting – 7:30 PM
Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240
Monday, March 26, 2018 – Special Meeting (Bylaws and Policies) – 6:00 PM
Board of Education Administrative Office, 17715 Brady Street, Redford, MI 48240

Future Meetings Dates

It was moved by Member Caloia, seconded by Member Doby to adjourn the Meeting at 9:13 PM.

Adjournment

Yes: 5 No: 0. Motion: Carried.

Respectfully Submitted,

Patricia J. Isabell,
Secretary
Redford Union Schools Board of Education